## Job Title

Delivery Service Chauffeur

## Department

Health

## Division/Work Unit

Public Health Laboratory

## Bargaining Unit

AFSCME

## Salary

Job Group 4

Starting salary for external candidates: $18.46 per hour (Non-Negotiable)

## Employment Type

Part-Time

## Appointment Type

 Permanent

## Shift

Varying Hours/Days (up to 19 hours per week)

## Location

Erie County Public Health Laboratory, 503 Kensington Ave, Buffalo, New York

## Distinguishing Features of the Class

Works under the direct supervision of an administrative technical employee of higher rank who checks performance relative specific regulations and assigns daily tasks and delivery runs. May supervise a small number of subordinate employees.

## Typical Work Activities

* Operates a light truck, station wagon, or similar vehicle for the transportation of merchandise, mail, records, documents, stationed and similar material between district offices and departments, post offices, and local government agencies for the operation of a County Department
* Leads and unloads supplies; checks the receipts of supplies and delivery lists, to determine if all items are received or delivered

## Minimum Qualifications

Elementary education and one (1) year of satisfactory experience in the operation of a truck or other automotive vehicle.

## Special Requirements

Possession of a New York State Motor Vehicle Operator’s License appropriate for class of vehicle operated at the time of appointment and throughout period of employment.

## Criminal Background Check

In accordance with New York State law, a criminal background check may be conducted after a conditional offer of employment has been made. A prior conviction will not automatically disqualify a candidate from employment, unless required by law or directly related to the duties of the position. Certain positions may be subject to additional background screening based on statutory or regulatory requirements.

## Remote Work Eligibility

This position is not eligible for remote work under any circumstances. The duties of this role requires on-site presence.

## Diversity Statement

Erie County is an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, genetic information, sexual orientation, gender identity or expression, veteran status, or any other legally protected status.

## Visa Sponsorship

Erie County does not sponsor employment-based visa status for any position. All applicants must be legally authorized to work in the United States at the time of application and throughout the duration of employment, without the need for current or future visa sponsorship.

## This Notice Will be posted for the period: Through and Including

May 21, 2025 - June 04, 2025

PLEASE REPLY IN WRITING (RESUME/TRANSCRIPT) TO: Tia Johnson, 95 FRANKLIN ST. ROOM 604, BUFFALO NY 14202 OR EMAIL TIA.JOHNSON@ERIE.GOV