

NOTICE

A vacancy exists in Schoharie County in the position of

PUBLIC HEALTH DIRECTOR

Salary Range: \$77,470-\$94,708

This is a department head position involving responsibility, under appropriate medical consultation, for planning, administering and managing a local public health program. The incumbent has responsibility for the professional and financial operation of the agency. The work is performed under administrative direction received from the Board of Health and the Board of Supervisors. Administrative supervision is exercised over the work of agency professional, technical and other staff. Does related work as required.

Those interested in being considered for this position must submit a Schoharie County Employment Application to the Schoharie County Department of Personnel & Civil Service (e-mail: civilservice@co.schoharie.ny.us): 284 Main Street, Rm 310, PO Box 675, Schoharie, NY 12157, by the close of business on **APRIL 6, 2023**

Applicants may include a cover letter & résumé; however, a résumé will not be accepted in lieu of an employment application. Employment applications may be obtained in the Schoharie County Personnel Office or online at: www.schohariecounty-ny.gov.

MINIMUM QUALIFICATIONS:

(A) Master's degree in public health from a regionally accredited or New York State-registered college or university that demonstrates the core competencies of a public health education (Biostatistics, Environmental Health Sciences, Epidemiology, Health Policy and Management, and Social and Behavior Sciences) or a master's degree in a related field from a regionally accredited or New York State-registered college or university. Related fields include public health nursing, health administration, community health education or environmental health **and** (2) two years of administrative experience in a health related organization or government agency that demonstrates that the candidate possesses the knowledge and skills necessary to administer public health programs including workforce and budget management, effective communication, effective establishment and implementation of policy or business goals, and compliance with legal requirements.

(B) Candidates who do not meet the education or experience requirements of this section may be conditionally approved for an appointment of two years by the State Commissioner of Health with an opportunity for two additional one-year conditional renewals. Final approval of these candidates shall be contingent on satisfactory progress in meeting a public health education or experience plan developed in conjunction with and approved by the State Commissioner of Health.

NOTE: All appointments to the position of Public Health Director are subject to the approval of the State Commissioner of Health.

SPECIAL REQUIREMENT: This class requires extensive travel. Incumbents will be required to possess a valid, appropriate level, New York State Motor Vehicle operator's license, or otherwise demonstrate the ability to meet the travel needs of the job.

****In accordance with NYS Public Health Law, appointee must be fully vaccinated against COVID-19 at time of appointment & provide proof of vaccination status****

The chosen candidate must either be a resident of Schoharie County at the time of appointment, or agree to become a resident of Schoharie County within a time period to be established by the Board of Supervisors.

Posted: All County-owned, staffed facilities